

RISK ASSESSMENT 2017

READING TOWN REGATTA, THAMES VALLEY PARK REGATTA

| | Hazard | Risk | Existing Control Measures | Severity | Freq. | Action Outstanding | Timescale |
|----------|---|--|---|----------|-------|---|-----------------|
| Serial 1 | <p>Those associated with boating</p> <ul style="list-style-type: none"> -Racing Safety -Boat Park Area -Boating Area -On the water - Physical failures / illness | <p>Collisions with other boats, banks and sinkings. Competitors suffering from the effect of cold water immersion.</p> | <p>Event conducted within British Rowing (BR) Row Safe rules. Reliance on competence of competitors. Umpires carry out random checks of some aspects of Row Safe to audit the duty of care of clubs and competitors to boat only in boats that are compliant with the code. Such checks do not constitute a warranty that the boat is safe. No boats will be allowed on the water without a check that all coxes are wearing an appropriate life jacket. All racing is under BR rules with umpiring. 3 Water Safety Boats available plus launches (RTR), First Aid are attending. Safety equipment is on all launches</p> | 5 | 3 | <p>Instructions sent out in accordance with rule 223</p> <p>Boating & Navigation instructions posted at Crew Stewards and Race Control. British Rowing Handbook detailing racing rules and Regulations at Race Control. All coxes sign certificates saying they have read and understand instructions</p> | In place on day |
| Serial 2 | Navigation Channel | Collisions with other boats, banks and sinkings | Boating and Navigation instructions issued to all competitors in advance and on day. | 5 | 2 | Navigation Channel and course to be clearly buoyed and signed at both ends | In place on day |

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| | | | Presence of Water Safety craft on course and in Navigation Channel | | | with floating signage | |
| Serial 3 | Land Safety | Collisions | Umpires present in Boating area Separate Boat racks provided adjacent to boating area for boat storage. First Aid in attendance | 2 | 2 | Umpires present in Boating area | In place on day |
| Serial 4 | Marquees and tented structures including bar | Wind Damage, Structural Failure (guys, poles) | Wind sheer effects minimised, structures erected by trained professionals using high quality materials fit for purpose. | 3 | 1 | Check structure with contractor on erection | Immediately prior to opening |
| Serial 5 | Electrical Provision | Electric Shock | Installation by professional contractors. | 5 | 1 | Check with contractor on completion | Re check on day of event |
| Serial 6 | Combustible structures and decorations | Fire, caused by cigarettes etc. | On site attendance of First aid. Fire extinguishers in main | 6 | 1 | Place on day of event | Place on day of event |

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| | | | marquee and bar area. Waterside Centre fire provision as per requirements and in line with WDC requirements | | | | |
| Serial 7 | Food/Bar/Side stalls | Misuse of equipment / hygiene issues | Trained personnel manning stall with Food Safety certificate where relevant. First Aid on site | 2 | 2 | Rebrief personnel on day of event | On morning of event |
| Serial 8 | Terrorist attack/Air Crash | Bomb / chemical attack/Air Crash | Police aware of events. First Aid / Ambulance on site. Full radio comms. available across site. Regatta Control will manage evacuation of site until arrival of Emergency services | 6 | 1 | Monitor weather conditions, structural checks: guys etc. All staff briefed on evacuation procedure. General security announcements On day. | On day |
| Serial 9 | Wildlife hazards / incidents | Swans/geese/ ducks stray onto course | General duty of water safety patrols and umpires to observe and | 2 | 2 | Re-brief on morning of regattas | On day |

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| Serial 10 | Umpire Towers | <p>leading to collision / sinking</p> <p>Public may climb tower ladders and cause injury through falling</p> | <p>ensure course is kept clear</p> <p>All towers / ladders / access to be made safe and inaccessible to public outside manned hours</p> | 3 | 2 | Structures to be checked on completion by contractor and made safe by Committee on site | On completion and when not in use for regatta |
| Serial 11 | Vehicle / people risk on site | Eg vehicle crashes, vehicle / people collisions | Car Park (marshalled) for all visitors to the site with separate access next to security building on Thames Valley Park. No vehicles except specific officials and boat trailers/minibuses in designated areas will be on the site at any time (fenced off). Officials' car park with restricted access (marshalled) | 3 | 2 | All Marshalls briefed prior to event and again on morning of event | Prior and On day |
| Serial 12 | Avian Flu | Animal waste on bank/boating area | Swans will be removed and any waste in the boating area stages will be cleared / washed down | 2 | 2 | Clearing task to be allocated the day before event | On day |

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| Serial 13 | Competitors | Dehydration if a warm day | prior to the event commencing Water provided via taps at rear of main Marquee in competitor preparation area. Bottled water on sale if preferred. | 2 | 3 | Team tasked with providing this during Regatta set up | Day before |
| Serial 14 | Competitors | Hypothermia if cold / exposed to water | Ensure crews adequately dressed as per BR Row Safe rules | 2 | 3 | Crew Stewards and Umpires to check on day | On day |
| Serial 15 | Competitors | Lightning – eg with carbon fibre oars etc being carried | Ensure crews aware – Race Committee to decide if safe etc Crews to be informed at check in of any risk. 30-30 rule applies. | 5 | 3 | Announcements on day if lightning risk – may result in racing being stopped – Safety Officer and Race Committee | On day |
| Serial 16 | All other incidents | Eg Near misses | General duty of water safety patrols and umpires to observe and inform. All events to be recorded in Incident book at Regatta control. | 3 | 1 | Rebrief on morning. | On day |
| | | | In the event of any emergency this will be informed to Regatta Control in person or via Radio link. The Coordinating Umpire will | 2 | 2 | Rebrief on morning. | On day |

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| | | | <p>assume control of the incident calling for radio silence except for those dealing with the incident. Help will be summoned where necessary, with racing suspended immediately if the incident has occurred on the course. Should the incident require assistance beyond that which is available on site then 999 will be called by Regatta control. Given the scale of any incident it may well then be the responsibility of the relevant professional services to assume control of any situation where they deem this to be appropriate.</p> | | | | |
| Name of Assessor: | Quentin Knowlson | | Signature <i>Quentin Knowlson</i> | | | Date of Assessment: 11 th April 2017 | |

Frequency 1=Highly improbable occurrence 2= Remotely possible occurrence 3= Occasional occurrence 4= Fairly frequent occurrence 5= Frequent and regular occurrence 6= Almost a certainty.

Severity 1= Negligible injuries 2= Minor injuries 3= Major injuries 4= Multiple major injuries 5= Single fatality 6= Multiple fatality

36-26 Action now 25-17 Action within 3 months 16-6 Action within 6 months.